



*A New Foundation of Hope*

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**SMHA  
HOUSING CHOICE VOUCHER (SECTION 8) PROGRAM  
HCV PROGRAM WAIT LIST INFORMATION**

**\*\*\*ATTENTION: Effective November 1, 2025, the Springfield Metropolitan Housing Authority waiting list for the Housing Choice Voucher program has been closed until further notice. Applications are not available nor accepted once the waitlist is closed. The information regarding the preferences and reasonable accommodation is still available for review, however.\*\*\***

The Springfield Metropolitan Housing Authority (SMHA) Housing Choice Voucher (HCV) Program (previously known as Section 8) provides rental assistance in the private housing market for very low-income families who qualify for assistance. The location to pick up and drop off applications is the SMHA Main Office at 2026 W. Main Street, Springfield OH 45504. Applications can be picked up Monday through Friday, 8:00am-4:30pm (office close 12:00pm – 1:00pm). The HCV wait list last reopened April 17, 2023.

This waiting list has the following preferences:

- **LEASE IN PLACE (NEW)**  
The current property owner or owner's authorized representative must certify that said applicant household is a current tenant who has resided in the unit for a minimum of three months in either Clark or Champaign County and that the owner is willing to enter an HCV Housing Assistance Payments (HAP).
- **VETERANS**  
An applicant who can document that they are: 1) a veteran with service-connected disability or 2) a family of a deceased veteran whose death was service-connected.
- **RENT BURDENED 40% OF INCOME**  
An applicant who can document that they are paying more than 40% of their monthly gross family adjusted income (adjustments for dependent allowance, medical expenses, etc.) toward monthly housing costs (rent and utilities).
- **HOMELESS (NEW)**  
Applicant must be currently homeless and must be able to provide third party documentation of their homelessness
- **ELDERLY (NEW)**  
An applicant or spouse who is sixty-two (62) years of age or older.

Once the application has been completed, it must be returned with ALL required documentation on specific dates and times. Applicants will be placed on the waiting list by preference (priority) and date and time of the application. Completed applications can be submitted on Tuesdays & Thursdays, 8:30am-11:30am and 1:30pm-3:30pm.

Public Housing residents must complete and submit an HCV application if they want to apply for the HCV program. These are two separate programs. If there are any questions you can contact our Application & Referral Specialist at 937-325-7331 ext. 214.

**Reasonable Accommodation**

Applicants who need help completing the application due to disability can make a reasonable accommodation request to the housing authority via (937-325-7331).



TTD 1-800-545-1833 Ext. 475  
TTY 1-800-750-0750 Ext. 711

