



**Housing Choice Voucher (HCV)/Section 8
Lease in Place Preference Verification**

APPLICANT CONSENT/SIGNATURE: *I hereby give my consent for release of the requested information to Springfield Metropolitan Housing Authority. I understand that any falsification, misrepresentation, or concealment of information will be considered grounds for denial of admission to any Housing Program.*

Client's Signature: _____ Date: _____

Name (please print): _____ (Head of household)

Name (please print) _____ (Other Adult)

TO BE COMPLETED BY CURRENT OWNER OR OWNER'S REPRESENTATIVE

The above named applicant has submitted a preliminary application for the HCV/Section 8 Program, and is claiming a preference under our "Lease in Place" preference. To qualify for this preference the current property owner or owner's authorized representative must certify that said applicant household is a current tenant who has resided in the unit for a minimum of three months and that the owner is willing to enter into an HCV/Section 8 Housing Assistance Payments (HAP) contract for this tenant and unit for a period of not less than 12 months. If the household is determined eligible, the rental unit must meet HCV/Section 8 Program requirements in order to enter into a HAP contract.

Please answer all of the following questions:

Is the above named applicant your current tenant? ___ YES ___ NO

Address of the current rental unit? _____

Beginning date of tenancy: _____

Number of occupants in the unit: _____

Number of Bedrooms/Size of Current unit? _____

Current rental amount for unit? _____

If applicant family is eligible for HCV/Section 8 subsidy, will you enter into an HCV/Section 8 HAP Contract for this family, for the above listed unit, for a period of not less than 12 months?

YES___ NO___

If no, please state reason: _____

Property Owner or Authorized Representative:

Name _____

Signature _____ Date _____

Business Address _____

Telephone Number _____

Email Address _____

Applicant: In addition to this verification an applicant applying for this preference must also submit a copy of your current rental/lease agreement or utility bill as proof of residency.