



A New Foundation of Hope

2026 W. Main Street
Springfield, OH 45504
www.smhaohio.org

P: 937.325.7331
F: 937.325.3657
spgfldhousing@smhaohio.org

Addendum #1 for RFQ 2025-004 A&E Services

Prepared by: Springfield Metropolitan Housing Authority (SMHA)

This Addendum modifies and shall become a part of the original Request for Qualifications (RFQ) and is hereby made part of the Bidding Documents for the referenced project.

All bidders shall indicate in their Proposal that this Addendum has been received by submitting the requested documents by the date below. The Addendum items are intended to supplement, clarify or correct parts of the RFQ package. Items in the addendum shall take precedence over items corrected and shall be of equal value with items supplemented or clarified.

The Part III Submission Requirements listed on page 15 of the RFQ did not contain the Request for Proposal Proposer Information Form. All responders to this RFQ will be allowed to complete this form and return this form **by January 5, 2026** if not included in their original submission.

Information added to smhaohio.org on 12/22/25 This is Addendum #1



TTD 1-800-545-1833 Ext. 475
TTY 1-800-750-0750 Ext. 711





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REQUEST FOR PROPOSAL PROFESSIONAL SERVICES

Contractor Information

RFP/RFQ/QSP Name

Solicitation
No.

Prevailing Wage?

Proposal Due Date

Contract Term

Contractor Information

Name of Business:

Primary Contact

Street Address:

Street Address Line 2:

City:

State:

Zip Code:

Contact Number:

E-mail:*

Check at Least one
of the Following:*

Section 3

MBE/WBE

Veteran

None Apply

Are you currently
suspended,
debarred or
otherwise deemed
ineligible for a
federal contract
award?

Check box if
addendum was
reviewed (*don't check if
not applicable*)

Addendum 1

Addendum 2

Addendum 3

Addendum 4

Other

By signing below, Contractor attests that he/she has the legal power, right, and authority to make this Agreement. Contractor agrees that if selected for the Contract Award, Contractor is qualified to perform all work necessary to complete the services as specified in the Contract Documents at Contractor's quoted price. Further, Contractor has reviewed, acknowledges and accepts the provisions within the Contract Documents including, but not limited to, Form HUD 5369-B Instructions to Offerors Non-Construction, the Specifications and the Contractor's proposal/quote. Unless otherwise specified in writing by SMHA-and stated on SMHA letterhead and signed by both parties, during the term of the Contract, if any provision within the Contract Documents is in conflict with, or inconsistent with any of the SMHA Procurement Policy and HUD terms, SMHA Procurement Policy and HUD Terms shall prevail. Terms that conflict with and/or are inconsistent with the SMHA Policy and HUD required are hereby revoked, rejected and void, even if the contract documents containing such terms are executed after the SMHA Procurement Policy and HUD Forms. By signing below, Contractor acknowledges that SMHA reserves it right to reject any and/or all bid or to cancel the solicitation at any time and for any reason(s). Contractor's proposal shall be valid for at least 90 days subsequent to the proposal due date. SMHA Contract Documents are available at <https://smhaohio.gov/>

Contractor Signature of Acceptance

Date

Acceptance of Proposal:

SMHA accepts your proposal/quote documents and the Agreement containing the solicitation, applicable HUD forms, are hereby in effect.

SMHA Signature of Acceptance

Date